

POSITION Clinical Associate I, II, III (Case Manager)

SALARY J/DOE - \$12.00 minimum hourly starting wage

DIVISION Behavioral Services, Behavioral Health
PCC/Fireweed

CLOSE DATE Open Until Filled

NATURE OF WORK:

Responsible for the delivery of culturally appropriate activities and case management for the assigned program. Clinical Associates are usually assigned to a specialty work area such as FAS, Domestic Violence, substance abuse, emotionally disturbed children or adolescents and chronically mentally ill adults. Responsible for education and referrals, supportive services, counseling, rehabilitative services, and other advocate services for at-risk patients. Delivers case management and supportive services to clients. Functions as a member of the treatment team. Adheres to Medicaid regulations, State and Federal guidelines, and ethical guidelines governing mental health/substance abuse care. This would include strict adherence to policies regarding documentation and maintenance of medical records and confidentiality.

KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to understand and perform duties as described in position description. Knowledge of cultural and traditional values of Alaska Native and/or American Indian cultures as well as other ethnic groups. Knowledge of the development of treatment plans and discharge planning with skills in obtaining, coordination, and facilitating services by the Federal, State or local resources. Knowledge of and the ability to carry out case management procedures. Ability to complete assignments using computer programs such as Microsoft Word, Excel, and Outlook. Knowledge of appropriate health information for clients served. (For example: knowledge of maternal child health care issues, including the effects of maternal alcohol/substance use on prenatal and postnatal development when working at Dena A Coy Program.). Ability to communicate effectively both orally and in writing. Ability to work effectively in a team environment. Ability to listen, observe, and record a variety of behavioral observations/situations. Ability to deal constructively with both positive and negative interactions.

QUALIFICATIONS:

SCF programs are established for the purpose of serving a primary population comprised of Alaska Natives who are affiliated with the Cook Inlet Region Inc. (CIRI), and Alaska Natives and American Indians within SCF's geographical service area. Employees should have a thorough understanding of the cultures and the needs of the CIRI members, and of the general culture and needs of Alaska Natives and American Indians. Such knowledge is critical in order to ensure the achievement of the mission and vision of SCF: working together with the Native community to provide the best services with Native staff who value the family and family wellness as the heart of the Native community. Graduation from a four-year college or university with major course work in psychology, counseling, social sciences or related field or a combination of education and experience. (Example: Two years completed in an accredited college or university with supervised experience in

substance abuse recovery, mental health services, or case management services for a minimum of 2 years OR 4 years supervised experience in substance abuse recovery, mental health services, or case management services). If the position requires providing skill building (activity) therapy with SED children or adolescents, the candidate must have at least 6 months experience in working with this population. Possess any certifications or special requirements for position. (For example: FAS Clinical Associate must have a Current Alaska Commission for Chemical Dependency Professionals Certification – Level I or commensurate experience to be certified within one year). Valid Alaska driver's license and access to a vehicle for use on the job. Must be at least 21 years of age and have a clean driving record with a minimum of three (3) years of driving experience. Must be able to be covered under SCF insurance. Two years in Human Services field, Early Child Education, or Family Development Credential with One year experience in early Child Education preferred.

INTERESTED APPLICATIONS:

Please complete an online application by clicking the 'Apply' button at the top/bottom of this page. For more information contact Human Resources at scfhr@southcentralfoundation.com, (907) 729-4977 or Toll free at 1-800-478-3343

NATIVE PREFERENCE UNDER P.L. 93-638.

Preference will not be given unless certification is submitted to Human Resources (a copy is acceptable).